

**Cloud Computing Policy- Instructions to  
Departments regarding hosting of IT  
applications**

**Government of Maharashtra  
General Administration Department  
Addendum to Government Circular No. GAD-IT-060/3/2017  
Hutatma Rajguru Chowk, Madam Cama Road,  
Mantralaya, Mumbai – 400 032  
Dated – 5<sup>th</sup> July 2019**

**Introduction**

Considering the growing adoption of online services by citizens of the State & use of IT within Government, there is a constantly increasing demand from Departments for infrastructure for hosting services including disaster recovery and backup for their various IT applications.

Para 7.13 of the State's E-Governance policy (DIT GR dated 23.09.2011), “The State shall explore the option of cloud computing as a preferred way for implementing all e Governance projects in the State.” The Government had set up a Committee headed by Principal Secretary IT to prepare the Cloud Computing Policy of the State. The said policy has been approved by the Government on 17.1.2018.

The following instructions are issued in addendum to earlier instructions issued in this regard.

**Government Resolution**

1. The following instructions will apply to all Government Departments, sub-ordinate offices, Public Sector Undertakings, Urban and Rural Local Bodies & any body/organization set up under any law of the State Government (henceforth collectively referred to as “Government organizations”)
2. All departments to define and communicate to DIT in writing the Data that needs to be Migrated /Hosted on cloud and the time period it is to be on cloud.
3. Departments to confirm to DIT the data that is to be archived to optimize storage on cloud. One copy of archived data to be given to department by Cloud Service Provider (CSP) and another copy to be sent by CSP to SDC data archival.
4. Departments to verify and confirm to CSP the data sets for automated removal of data from Online to Archival for proper management of data on cloud. CSP to confirm to department in writing on completion of the process and its automation.
5. In case of existing applications not hosted in a cloud environment and in the process of Migration, Government organizations must ensure that before the applications are migrated to cloud and Go Live from Cloud Departments must review their existing application's data and define clearly the data to be migrated to cloud and communicate this to CSP and DIT in writing.
6. All departments to review their applications and data on cloud periodically for identification and removal of such applications and data from cloud that may not be needed to keep operations efficient and cost effective.

This Government Circular of Maharashtra Government is available at the website [www.maharashtra.gov.in](http://www.maharashtra.gov.in). Reference no. for this is 201907051642210511. This order has been signed digitally.

By order and in the name of the Governor of Maharashtra.

**(S.V.R. Srinivas)**  
Principal Secretary IT,  
Government of Maharashtra.

Copy forwarded to:

1. Secretary to the Hon'ble Governor of Maharashtra,
2. Secretary to Hon'ble Chief Minister,
3. Personal Secretary to All Ministers/All Ministers of State,
4. Hon'ble Leader of Opposition, Legislative Assembly/ Legislative council, Maharashtra Vidhan Mandal Sachiwalaya, Mumbai,
5. All Hon'ble Members of Legislative Assembly/ Legislative council,
6. Personal Assistant to Chief Secretary,
7. Additional Chief Secretary/Principal Secretary/Secretary of All Departments,
8. Principal Secretary School Education Department, Mantralaya Mumbai,
9. Secretary, Women and Child Development Department, Mantralaya Mumbai,
10. Registrar, High Court (Original Side) Mumbai,
11. Registrar, High Court (Appellate Side) Mumbai,
12. Registrar, Lok Ayukta and Up Lok Ayukta, Maharashtra State Mumbai,
13. Secretary State Election Commission, Mumbai
14. Secretary, Maharashtra Public Service Commission Mumbai,
15. Principal Secretary, Maharashtra Vidhan Mandal Sachiwalaya Mumbai,
16. Chief Information Commissioner, State Information Commission, Mumbai,
17. Auditor, Accountant General (A & E), Maharashtra Mumbai,
18. Auditor, Accountant General (A & E), Maharashtra Nagpur,
19. Auditor, Accountant General (Audit), Maharashtra Mumbai,
20. Auditor, Accountant General (Audit), Maharashtra Nagpur,
21. Pay and Accounts Officer, Mumbai,
22. Residential Audit Officer, Mumbai,
23. Commissioners of All Municipal Corporations,
24. All Collectors,
25. All Chief Executive Officer, Zilla Parishad/ All Chief Officers,
26. Director General, Information and Public Relations, Mantralaya Mumbai,
27. Managing Director, Maharashtra IT Corporation Mumbai,
28. Chief Operating Officer Mahaonline Mumbai,
29. State Head, CSC-SPV, Mumbai,
30. CISO, DIT/SDC, Mumbai
31. Select File, DIT, General Administration Department, Mantralaya.